

ISO/PC 236 WG3 Draft Report of Second WG Meeting

Larry Kueppers, Director of Standards for aspm, attended the second meeting of Working Group 3 (Informative guidance) of ISO/PC 236 in Dulles, VA, USA April 21-24, 2008. ISO/PC236 is the professional committee working on ISO/WD 21500 standard, "Project Management - A guide for project management." Below is a summary of the groups composition and the work accomplished.

WG 3 Structure

Chair: Reg Sutcliffe (UK)

Secretary: Nigel Blampied (USA)

55 Members representing 19 Countries and 1 Liaison:

Australia (2)	Austria (1)	Canada (4)	Finland (3)	France (7)
Germany (1)	Italy (2)	India (1)	Japan (6)	Netherlands (5)
Norway (4)	Portugal (1)	Romania (2)	Russia (1)	South Africa (1)
Spain (1)	Sweden(4)	UK (2)	USA (4)	IPMA (1)

WG 3 Attendees

22 Members representing 13 Countries and 1 Liaison:

Australia (1)	Austria (1)	Canada (1)	France (3)	Germany (1)
Italy (1)	Japan (2)	Netherlands (1)	Portugal (1)	South Africa (1)
Spain (1)	UK (2)	USA (3)	IPMA (2)	

Comments Analysis

Addressed in current draft

- Governance – project framework – stakeholders (8)
- Scope – audience – benefits – introduction - safety – triple constraint - success – objectives (40)
- Roles – organization – Annex A (21)
- Programmes and Portfolios (17)
- Reorder Structure (16)
- Competency – leadership – Annex B (13)
- Accepted (9)
- Rejected (4)
- Text Deleted (7)

Still in progress (ISO 10006) (1)

Passed to WG2 (10)

WG 3 Activities Completed

Revised Section 1

Revised the Section 4 Structure into 3 sub sections

Reviewed and responded to 146 comments

Updated Section 4 based on revised structure and comments

Studied Competencies and prepared proposal

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Section 4 Suggested Structure

- Project Characteristics
- Describes what is a Project and Project Management
- Projects in the Organizational Context
- How projects fit within the overall organization
- Links to Product life cycle and governance
- Project Environment
- Describing the influences of organization, stakeholders, competencies on projects
- Annex A Project Roles and Responsibilities
- Annex B Competency and Project Personnel Development

Competencies

RESOLUTION NO. 15 (APPROVED IN LONDON)

- ISO/PC 236 resolves to instruct its WG 3 to create a draft for an annex containing requirements and recommendations about the competencies in project management. The detail of the content of this annex is to be studied by the competencies ad-hoc group of WG3 over the next few months and presented to PC 236 for a vote.
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PROGRESS

- The competencies ad-hoc group resolved to give the annex (Annex B) an informative character as defined by ISO directives. It therefore consists of recommendations, without requirements. The ad-hoc group encourages the WG3 members to contribute to this draft during the next steps.
- During the 2nd plenary meeting in Washington DC, the ad-hoc group presented its initial draft Annex B to WG3.
- Work schedule:
 - Revised draft distributed on May 20, 2008 to members
 - Comments due June 10, 2008 to subcommittee
 - Updated document sent to PC236 Secretary for PC236 vote on June 20, 2008

Work after 2nd Plenary

- Technical comments by WG3, on template, by May 25th (except Annex B)
- Before issuing the second WD the convenors of WG 2 & 3 will review the combined document for consistency.
- Items requiring further explanation will be developed as annexes (e.g. project roles and responsibilities).

SIGNIFICANT MILESTONE DATES

- The Competencies Subgroup submits a revised draft of Annex B to WG3 members by 2008-05-20.
- WG3 members submit technical comments on Clause 4 and Annex A to the WG3 Convenor and Secretary by 2008-05-25.
- WG3 members submit comments on the revised draft of Annex B to the subgroup by 2008-06-10.
- The Competencies Subgroup submits an updated Annex B to the PC236 Secretary for PC236 vote by 2008-06-20 (in accordance with Resolution 15)
- The WG2 and WG3 Convenors review the combined document for consistency.
- The PC236 Secretary submits Working Draft 2 to PC members by 2008-07-31.
- Third Plenary 2008-11-03 to 2008-11-07: Miesbach, Germany.
- Fourth Plenary May 2009 (week of May 18 or May 25): Japan